



O.N.A.K.A.I.

Official National Amateur Karate Association of Ireland

National Governing Body for Karate in Ireland

TRANSPORT & TRAVEL POLICY

O.N.A.K.A.I. Transport and Supervision Policy contains guidelines for Member Clubs and Associations to adhere to when making transport arrangements, away trips to ensure protection and safety to Children/Young & Vulnerable People as well as to coaches and volunteers who are in a position of authority.

O.N.A.K.A.I. and its affiliated bodies must ensure that the welfare of the child is of paramount importance. We must act responsibly and ensure that any person in charge is provided with the necessary resources to carry out this duty with utmost care.

Transport

1. Ensure that there is adequate insurance cover on their vehicle, follow the Rules of The road, including the Legal Requirement of the use of seat belts and booster seats if required.
2. Not carry more than the permitted number of passengers.
3. Avoid being alone with one passenger, put passengers in the back seat, have central drop off locations or seek parental permission when transporting on a regular basis.
4. Parents should check with young people about the plans, listen to what the young people are saying, and be sure they are happy with the transport arrangements.
5. Have parental consent to transport a Student on a regular basis with pick-up and drop off at agreed times.
6. Ensure that regular volunteers are Garda Vetted and undertake Safeguarding 1 course.
7. Talk to Club CCO and/or O.N.A.K.A.I. NCO about further guidance or any concerns.

Travel

These measures are to protect both the child/young/vulnerable person and the adult in accommodation circumstances.

1. Communicate with Parent/guardian from early stage of travel arrangements taking into account any specific arrangements, including dietary/allergy arrangements.



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2. Ensure Medical care plan is agreed with parent and athlete as necessary.
3. Ensure privacy, it would be appropriate to consider accommodation needs appropriate to age, needs of the young person/child and gender. Under 18s should not be expected to share a room with an instructor/coach or person in authority (unless this is with their parent).
4. Rooming arrangements should be agreed before departure with parents, coaches and athletes
5. Ensure Consent Forms and Code of conduct signed by athletes, coaches and accompanying parents
6. Travel arrangements: communicate these to all so parents know drop off and collection times.
7. All travelling abroad should have their European health Insurance card that will allow access to services in the EU <http://www.hse.ie/eng/services/list/1/schemes/EHIC/> We would advise that individuals have their own travel insurance in place in the normal way.
8. You should consider obtaining Group travel insurance for your trip. For O.N.A.K.A.I. Away trips this can be arranged with secretary on info@onakai.ie
9. Lead Coach should refer all child welfare concerns when they are known to the O.N.A.K.A.I. NCO whilst on trip for support and advice on reporting to statutory authorities if required.
10. Further Guidance may be obtained from O.N.A.K.A.I. NCO



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